

New College Institute  
Search Committee Meeting Minutes  
June 23, 2015

The New College Institute Executive Director Search Committee met Tuesday, June 23, 2015 at 11 a.m. in the Building on Baldwin.

Committee members present: Mark Heath, Larry Ryder, Kimble Reynolds, Brian Miller, and Simone Redd

Committee members absent: Gracie Agnew, Dr. Angeline Godwin

Guests: Delegate Danny Marshall and Marshall Stowe

The Spelman & Johnson Group (SJG): Ellen Heffernan, Partner and James Norfleet, Search Associate

Ms. Heffernan called the meeting to order and all in attendance introduced themselves and provided brief background information.

Ms. Heffernan provided background on the Spelman & Johnson Group and discussed the general process the firm will be guiding the Committee through. Ms. Heffernan also reviewed a list of the one-on-one meetings being conducted with NCI staff, Search Committee members and community leaders that will be considered as the final job description is developed.

Ms. Heffernan asked for input from the group as to their view of NCI's mission and success to date and for key personal and professional characteristics needed in NCI's next leader. Considerable time was spent in roundtable discussion and afterward Ms. Heffernan and Mr. Norfleet verified their key take aways from the discussion.

Ms. Heffernan wrapped up the meeting with a list of items to be conducted in advance for advertising the position and asked the Committee members present to be considering the process to be used once a list of candidates is presented and agreed to by the Search Committee.

The information meeting adjourned with no formal action being taken.