

**New College Institute
Executive Committee Meeting Minutes
January 8, 2009**

Attendance:

Ms. Elizabeth Haskell, Ms. Amanda Redd, Mr. Kimble Reynolds, Mr. Rob Spilman. Dr. Eugene Trani participated electronically.

Also present were **Delegate Ward Armstrong, Delegate Danny Marshall, Delegate Don Merricks, Dr. Leanna Blevins**, NCI Associate Director; **Dr. Barry Dorsey**, NCI Executive Director; **Mr. Charles Guthridge**, Public Affairs Consultant; **Mr. Morgan Guthridge**, Public Affairs Consultant; **Mr. Charles Toothman**, NCI Fiscal and Human Resources Administrator; and **Ms. Melanie Ingram**, NCI Assistant to the Executive Director. **Ms. Greer Saunders**, Assistant Attorney General, participated electronically.

Call to Order

Chairman Rob Spilman called the meeting to order and welcomed those present.

Roll Call and Approval of Minutes

Ms. Ingram called the roll and announced that a quorum was present.

The minutes of the October 23, 2008 and July 24, 2008 meetings were declared approved by Chairman Spilman.

Dr. Dorsey reported that he recently received Joe Roach's resignation from NCI's Board. Mr. Roach made this decision based on his current job responsibilities and time constraints. On motion by Ms. Haskell, seconded by Kimble Reynolds, Dr. Dorsey was directed to prepare a resolution of appreciation from the Executive Committee to thank Mr. Roach for his service to NCI.

Approval of Revised NCI Operating Budget

Dr. Dorsey reviewed the revised budget for 2008 – 09. With the state budget reductions announced by Governor Kaine, NCI would lose \$111,000 (7.4 percent) in state funding in the current fiscal year (2008 – 09) and the same amount in Harvest Foundation matching funds. In the second year of the biennium, NCI's budget would also be reduced by \$111,000 (6.4 percent, because of a base budget increase) along with the matching Harvest funds.

The Committee also reviewed a revised Foundation operating budget (reflecting a decrease of \$111,000 in Harvest Foundation funding) in order for the Executive Committee to have the full picture of NCI operating funds in the current fiscal year. The Foundation will act on its revised budget at a meeting later in January.

On motion by Ms. Haskell, seconded by Ms. Redd, the revised state General Fund budget for 2008 – 09 was approved.

Brief Remarks by Charles and Morgan Guthridge Regarding the 2009 General Assembly

Morgan Guthridge reported that the Governor's office is projecting a revenue shortfall of approximately \$2.9 billion for 2008 - 09; however, other analysts predict this shortfall may be as great as \$4 billion. The Governor's office recommended a 7.4% cut to NCI's budget in the current year and Mr. Guthridge believes that NCI should work very hard to keep the governor's funding levels intact to avoid any further budget reductions.

Charles Guthridge shared a recent newspaper headline predicting there will be more job losses in Virginia, and he recommended that NCI be prepared for the situation to worsen statewide. He encouraged NCI staff and Board members to take a cautious and conservative approach and do everything possible to reduce expenses.

Chairman Spilman asked the Guthridges to describe NCI's worst case scenario. Charles Guthridge responded that he believed the state's shortfall to be at least \$3.5 billion, and that NCI may have to take another budget reduction in the range of 5% to 10%. He reiterated that NCI's goal should be to hold to the budget cut as recommended by the Governor's office and hope that it does not go deeper.

Discussion of NCI's Future Space Plans

Dr. Dorsey reported that due to increasing space requirements, NCI will lease two additional floors in the Jefferson Plaza building, subject to approval by the Foundation at its meeting later in the month. (The funding would come from the Foundation's budget.) These two floors will meet NCI's short-term needs.

A staff proposal for federal funding was presented to the Virginia Liaison Office at the request of the Governor's Office (copy attached). This paper represents the staff's early thoughts about a possible building. The group brainstormed ideas on the type of facility needed, a timeline for the project, and ways to fund the construction of a new building. Delegate Marshall suggested that staff explore the opportunities available to NCI through the Virginia Public-Private Education and Facilities Infrastructure Act. Dr. Dorsey and Charles Guthridge agreed to do further research to determine its feasibility.

Comments About Completing the Financial Disclosure Statement and State Conflict of Interests Course

Melanie Ingram, Assistant to the Executive Director, provided clarification of the process to complete the Financial Disclosure Statement and also volunteered to assist Board members as they complete their state-required Conflict of Interests course.

Other Business

There was no other business presented to the committee.

Adjournment

The meeting adjourned at 10:25 a.m.

New College Institute
Expenditures for FY 2008-2009 Through November 30, 2008
General Funds - State

	State Budget	Y-T-D Expenditures	Current Balance
Personal Services:			
Salaries	\$ 543,998	\$ 239,650	\$ 304,348
Wages	\$ 50,000	\$ 17,138	\$ 32,862
Fringe Benefits	\$ 218,163	\$ 84,336	\$ 133,827
Total Personal Services	\$ 812,161	\$ 341,124	\$ 471,037
Contractual			
Freight Svs.	\$ 350	\$ -	\$ 350
Postal	\$ 2,500	\$ 394	\$ 2,106
Printing	\$ 100	\$ 70	\$ 30
Telephones	\$ 12,000	\$ 7,829	\$ 4,171
Organizational Membership	\$ 2,500	\$ -	\$ 2,500
Publication/Subscription	\$ 500	\$ -	\$ 500
Employee Training/Conference	\$ 4,019	\$ -	\$ 4,019
Employee Training/Transp/Meals	\$ 4,000	\$ -	\$ 4,000
Employee Tuition Reimbursement	\$ 9,000	\$ -	\$ 9,000
Temporary Clerical Help	\$ 5,000	\$ 781	\$ 4,219
Media Services	\$ 10,000	\$ -	\$ 10,000
Custodial Services	\$ 36,000	\$ 8,340	\$ 27,660
Electrical Repair/Maintenance Svcs.	\$ 3,000	\$ -	\$ 3,000
Equipment Svcs.	\$ 5,000	\$ -	\$ 5,000
Exterminator Services	\$ 600	\$ 80	\$ 520
Manual Labor Services	\$ 2,500	\$ -	\$ 2,500
Product Services	\$ 2,500	\$ -	\$ 2,500
Computer Consultant	\$ 10,000	\$ -	\$ 10,000
Security	\$ 24,000	\$ 11,086	\$ 12,914
Hardware Maintenance	\$ 5,000	\$ -	\$ 5,000
VITA	\$ 4,000	\$ 605	\$ 3,395
MBC Initiative	\$ 10,800	\$ 3,300	\$ 7,500
Computer Software	\$ 10,733	\$ -	\$ 10,733
Travel Personal	\$ 5,000	\$ 246	\$ 4,754
Travel Sub/Lodging	\$ 5,000	\$ 45	\$ 4,955
Total Contractual	\$ 174,102	\$ 32,777	\$ 141,325
Degree Programs			
JMU (Individualized Studies)	\$ 94,760	\$ 75,000	\$ 19,760
Total Degree Programs	\$ 94,760	\$ 75,000	\$ 19,760
Supplies and Equipment			
Office Supplies	\$ 13,423	\$ 1,685	\$ 11,738
Gas	\$ 1,200	\$ 118	\$ 1,082
Packing & Shipping	\$ 300	\$ -	\$ 300
Building Maintenance	\$ 10,000	\$ 2,080	\$ 7,920
Custodial Supplies	\$ 10,000	\$ 5,795	\$ 4,205
Electrical Repair & Maintenance	\$ 3,500	\$ 226	\$ 3,274
Mechanical Repair Equipment	\$ 3,500	\$ -	\$ 3,500
Catering & Events	\$ 6,000	\$ 711	\$ 5,289
Computer Supplies	\$ 3,000	\$ 1,343	\$ 1,657
Promotional	\$ 20,000	\$ -	\$ 20,000
Educational Supplies	\$ 5,000	\$ 3,368	\$ 1,632
Total Supplies & Equipment	\$ 75,923	\$ 15,326	\$ 60,597

New College Institute
Expenditures for FY 2008-2009 Through November 30, 2008
General Funds - State

	State Budget	Y-T-D Expenditures	Current Balance
Transfer Payments			
Building Rent	\$ 95,251	\$ 31,675	\$ 63,576
Electricity	\$ 27,600	\$ 5,235	\$ 22,365
Water/Sewage	\$ 1,700	\$ -	\$ 1,700
General Liability	\$ 250	\$ -	\$ 250
Workman's Compensation	\$ 2,500	\$ 1,770	\$ 730
Total Educational Programs	\$ 127,301	\$ 38,681	\$ 88,620
Equipment			
Computer Equipment	\$ 25,000	\$ 6,111	\$ 18,889
Classroom Technology	\$ 50,000	\$ 3,594	\$ 46,406
Office Appurtenances	\$ 2,000	\$ 1,582	\$ 418
Office Furniture	\$ 5,000	\$ -	\$ 5,000
Classroom Furniture	\$ 15,000	\$ 11,068	\$ 3,932
Total Equipment	\$ 97,000	\$ 22,356	\$ 74,644
Allocation	\$ 1,381,247		
Grand Total for General Funds-State	\$ 1,381,247	\$ 525,263	\$ 855,984

¹ Net of \$104,000 Reduction (6.7%)

New College Institute

Budgets vs. Expenditure for Fiscal Year 2008-2009

Description	General Fund Budget	General Fund Expenditures	New College Foundation Budget	New College Foundation Expenditures	Tobacco Commission Budget	Tobacco Commission Expenditures
Allocation	1,381,247 ¹		1,456,247 ¹		640,787	
Personal Services	812,161	341,124	18,120	5,473	111,510	78,000
Contractual Services	174,102	32,777	323,750	139,549	17,000	-
Degree Programs	94,760	75,000	644,375	140,000	492,177	183,567
Endorsements	-		-	-	20,100	10,786
Educational Programs	-		68,842	10,002	-	
Supplies	75,923	15,326	334,850	7,027	-	
Transfer Payments	127,301	38,681	28,290	9,600	-	
Equipment	97,000	22,356	38,020	27,749	-	
TOTAL	1,381,247	525,264	1,456,247 ²	339,400	640,787	272,353

¹Net of \$104,000 Reduction (6.7%)

² Matched HEETF \$75,000

Construction of a "Green" Building to House Selected Degree Programs

(1) **Organization Making Request**

New College Institute
Dr. Barry Dorsey, Executive Director
29 Jones Street
Martinsville VA 24112
(276) 403-6001
bdorsey@newcollegeinstitute.org

(2) **Contact Information for Washington, DC Representative**

Alfonso Lopez
Virginia Liaison Office
Office of Governor Tim Kaine
202.783.1769
Alfonso.lopez@governor.virginia.gov

(3) **Project Name & Description**

Construction of a "Green" Building to House Selected Degree Programs

New College Institute (NCI) seeks funds for the design and construction of a LEED-certified "green" building in Martinsville. The building will be the first of its kind in the region and will provide opportunities for students and citizens to learn about green technologies. Several innovative degree programs, including *Environmental Science* and *Entrepreneurship*, will be housed in the facility, along with others pertaining to specific emphases related to *Allied Health* and *Economic Development*. The project will give NCI a much-needed facility for expansion, provide important workforce skills to residents of this economically depressed region, stimulate the economy with the introduction of new small businesses, and help restore Martinsville's uptown district into the bustling urban center it once was.

NCI is a new concept in higher education that meets identified needs in a region where unemployment is high, educational attainment low, and post-secondary resources scarce. A special purpose institution, NCI offers a place for residents to complete bachelors, or enroll in masters programs, without leaving the area. Undergraduate programs pick up where community colleges leave off. Courses are taught by faculty-in-residence from an array of Virginia's accredited four-year institutions. Enrollment is exceeding projections, and the proposed programs link directly to the "new" economy by preparing the regional workforce with skills and education related to environmental technologies, health care and small business development.

(4) **Is this project authorized by Federal Statute?**

No. NCI is a relatively new entity. In 2004, then Lieutenant Governor Tim Kaine, supported by a bipartisan coalition of state and local officials, advocated legislation to establish a college in southern Virginia. To sustain the legislative momentum, the Harvest Foundation of the Piedmont pledged \$50 million towards the establishment of a stand alone state-supported, baccalaureate-level college in Martinsville-Henry County. The following year, then Governor Mark Warner and the General Assembly committed more than \$1 million to develop a comprehensive assessment of regional student and employer needs. Based on the findings of the needs assessment, state and local officials proposed the creation of New College Institute, a publicly-funded institution of higher education located in Martinsville-Henry County. The institution was designed as a higher education center offering degrees provided by other public and private institutions with the possibility that it might develop into a stand-alone institution after 2012-13. In 2006, the General Assembly passed, and Governor Tim Kaine signed, a bill establishing New College Institute funded by an initial appropriation of \$2.5 million for the 2006-08 biennium and a matching grant from the Harvest Foundation. That same year, New College enrolled more than 100 students in a pilot program of four bachelor's degree completion and master's degree programs, plus courses toward two other programs in high demand fields. Academic offerings are augmented by an aggressive outreach program of community workshops, individual counseling, non-credit courses, and internship opportunities. NCI offered eleven degree programs in 2007-2008, and offers 14 in the current academic year, enrolling over 300 students. In addition, New College established a Teachers' Academy, beginning with an innovative partnership with the Virginia Museum of Natural History to offer teacher endorsement in earth science. Courses are taught at NCI by museum faculty and labs are held at the museum. An additional endorsement in English as a Second Language currently is being offered by the University of Virginia, as well as a certificate in Autism Studies from Radford University. NCI's academic outreach activities are housed in rented spaces in the uptown area. A stand-alone building to house and showcase several important programs is needed to enable NCI to continue to grow and meet the needs of the region. A more detailed summary of NCI's successes to date is included as an appendix to this proposal.

(5) **The appropriations bill within which you seek federal funding for this project.**

Environment, Interior, and Related Agencies

- (6) **Within the appropriations bill, please list the agency or section of the bill from which you seek federal funding. Please limit your request to one agency or section:**

Environmental Protection Agency

- (7) **Within the appropriations bill please name the specific account within which funding is sought. Please limit your request to one account:**

Congressionally directed projects

- (8) **Amount requested (include the funding sought in federal fiscal year 2010 and any future years, if applicable):**

\$3.3 million for planning and construction of a new building. Funding could be spread over a three-year period. Total cost is \$10 million.

- (9) **How, specifically, the federal funds will be spent, if obtained**

The funds will provide seed money that will be leveraged to obtain grants from identified public and private sources. The funds will be used for site selection and preparation along with a determination of LEED building features and components. Funds also will be applied toward construction and design of the building, whose total cost is projected at approximately \$10 million. Program funds will be obtained from other sources.

- (10) **Please verify that if your entity/organization is NOT a unit of federal, state, or local government, that the entity itself will spend at least 50% of the requested funds:**

N/A

- (11) **Federal funding history of the organization (please provide any appropriation that the organization has received in the past):**

The New College Institute received Federal Grant #SBAHQ-08-0180, in the amount of \$100,000, from the Small Business Administration during FFY 2008.

- (12)

- (A) **Indicate the proposed federal share of the project:**

As currently structured, federal funds would provide no more than one third of the cost of the site renovation and construction.

- (B) **Indicate if there is state funding support:**

No

(C) **Indicate any local funds or other funds being used for the project:**

Grant funds from a combination of sources will be sought in support of this project. These sources have been tentatively identified.

(13) **For FY2009, a statement of government purpose must accompany each appropriation request. Please provide a justification for including this request in the designated appropriation bill:**

Fewer residents of Martinsville/Henry County attend college than any other Virginia locality. Only 11% have a bachelor's or advanced degree to Virginia's average of 29.5%. This has impeded the area's ability to recover from widespread furniture and textile job losses over the past 10 years. NCI was created to overcome that which clearly is handicapping economic development in southern Virginia. Not only does the institution offer quality degree programs in partnership with institutions outside the service area, but it is working to change the culture into one that encourages and supports higher education. Addition of new programs driven by the new economy will maximize these benefits, providing real-world workforce skills while also contributing to economic development in an economically depressed region. The programs will attract much attention, not only because of their unique design, but the green building in which they will be housed will provide the region's first example of how energy costs can be controlled using new building materials and techniques.

(14) **Can you certify that your request is in compliance with the Standing Rules of the Senate and/or House and all applicable federal laws and regulations?**

Yes

(15) **Is there specific report language that must be included?**

No

(16) **Other members of Congress you are working with on this request:**

Representative Tom Perriello and Senator Mark Warner

(17) **If applicable, physical location of the project (please include zip code):**

Martinsville, Virginia 24112

The Center for Tomorrow

Introduction

The Center for Tomorrow will house New College Institute's degree programs related to nursing and allied health as well as those programs tied to the economic development of the area. This proposal calls for the programs to be housed in a new facility to be built in Uptown Martinsville at a site to be determined; the spin-off effect, therefore, will be a significant revitalization of the uptown area.

Description of the Center

The aging of the "baby-boom" population has resulted in a growing need for health care professionals, especially in rural areas where trained professionals have historically been in short supply. The proposed Center will include nursing and allied health degree programs that will help to meet the needs of Martinsville – Henry County and other areas of Southern Virginia.

The Center will also house degree programs that prepare Southern Virginia students to work as professionals in plants and other businesses that are currently being recruited by regional economic development officials. Committing to prepare students to work in disciplines needed by industries recruited to the area should help the Economic Development Corporation and economic development officials to successfully attract companies to the region. The programs will also help to meet the professional staffing needs of existing companies.

Programs To Be Included In The Center

The specific degree programs to be included in the Center will be identified following considerable discussion with area medical providers and economic development officials. However, the following programs are currently under consideration:

- **RN to BSN** – This program is already offered by Radford University at NCI. Approximately eight senior-level students are currently enrolled; however, another 100 or so students are advisees and are in the pipeline for future enrollment in the program.
- **MSN** – This program is currently under discussion with Radford University to be offered at NCI beginning in 2009 – 10. It would have at least two tracks: academic teaching and nurse practitioner, although graduates would be prepared for advanced practice in a variety of settings, including home care, clinics, ambulatory care, and hospital environments.
- **Clinical Laboratory Sciences** – This B.S. program would prepare highly skilled and knowledgeable clinical laboratory scientists who are trained in the following areas: clinical chemistry, the study of chemical reactions that occur in normal and

diseased processes; hematology, the study of the cellular elements of the blood and blood-forming tissues; microbiology, the study of microbiological aspects of infectious disease, and the isolation and identification of pathogenic bacteria; immunohematology, the application of theory and principles of blood banking, cell typing, compatibility testing and antibody identification; and immunology, the study of the immune system and the serological and molecular techniques used for diagnosing infectious disease. Employment for graduates of the program is found in hospitals, physicians' offices, research facilities, industrial quality control, etc. It would be brought to NCI by Virginia Commonwealth University.

- **Materials Science and Engineering** - A rapidly advancing field of study impacting a broad range of technologies, *Materials Science & Engineering* creates new and better materials for an array of scientific and engineering applications. Radical materials advances drive the creation of new products and industries, but stable industries also employ materials scientists to make incremental improvements and troubleshoot issues with currently used materials. Industrial applications of materials science include materials design, cost-benefit tradeoffs in industrial production of materials, process techniques, and analytical technique. *Materials Science & Engineering* educational offerings directly correlate with the Martinsville/Henry County Economic Development Corporation's interest in recruiting companies to the area that specialize in plastics and polymers. RTI International, Martinsville/Henry County's newest employer, has specifically indicated a need for metallurgists and materials engineers. A "target business analysis" undertaken for Martinsville/Henry County identified "plastics and product manufacturing" to be number two on a list of five promising economic sectors for the community to pursue. It might be necessary to invite an out-of-state institution to offer this program at the Center, because of its non-availability from a Virginia institution.
- **Environmental Science** - *Environmental Science* majors learn about new technologies that companies can use to decrease pollutants and actually improve the environment. Combining specialized engineering courses with general introductions to compliance law and criminal justice, students discover how to prevent companies from running afoul of stringent, new laws. With education in chemistry and biology, *environmental engineers* delve deeper into specific community issues than traditional civil engineers. Environmental management degree holders often work as specialists in public health, waste disposal, recycling, and pollution control. The Bureau of Labor Statistics predicts that job opportunities for environmental managers and environmental technology specialists will expand much more quickly than similar engineering jobs in other specialties. With concerns mounting over pollution, global warming, and corporate responsibility, businesses and government agencies have started to aggressively compete to hire the best environmental management graduates. NCI is currently developing a consortium of higher education institutions to create a degree program in this field. Private funding will be sought to develop and implement the program.

In its 2006 report supporting some type of higher education entity in Martinsville – Henry County, the State Council of Higher Education recommended that an Entrepreneurship program be offered at NCI. This program, which could lead to the development of small businesses throughout Southern Virginia, is also recommended as an integral part of the Center for Tomorrow. Because there is no specific degree program in Entrepreneurship in Virginia, NCI would encourage the development of such a program or would bring it to NCI from an out-of-state institution in order to meet the needs of the region. The program to be offered should conform generally to the description that follows.

- **Entrepreneurship** - Small business is the backbone of a thriving economy, and this course of study will provide tools and skills for the development of new businesses throughout the region. Students will graduate with an ability to successfully start their own businesses -- from web-based concerns to those supporting industry -- and everything in between. Southern Virginia has learned from widespread furniture and textile plant closings that diversification is essential. NCI's entrepreneurship program will build a strong base of economic diversity in the region, supporting graduates to become tomorrow's entrepreneurs. Entrepreneurship training was identified as "essential" in the Community & Economic Development Strategy study commissioned by the Martinsville/Henry County Chamber of Commerce in 2004. It was, in fact, the primary goal of economic sustainability: "Create a climate where existing and new businesses and local entrepreneurs can effectively create quality local jobs." Recommendations included basing courses on best-practice entrepreneurship and small business development curricula that link directly to current and future high-wage jobs.

In addition to the programs noted, several other degree programs might be offered through the Center, as space and resources permit. They include Clinical Radiation Sciences and Respiratory Therapy, both from VCU, and programs in Biomedical and Biotechnology from institutions yet to be determined.

The Center for Tomorrow

The Center for Tomorrow will hopefully be implemented between 2010 and 2012. NCI staff have begun exploring potential funders for this project. In fact, several Virginia foundations and organizations, as well as at least one national funding entity, have been identified as potential investors. At least \$10 million will be needed to construct the Center, including \$9 million for the building and \$1 million for site purchase and preparation.

The Center will include 8 – 10 classrooms and dedicated labs, as appropriate. All rooms will be equipped with the latest instructional technology and other equipment, such as for the labs. The facility could also include an auditorium seating up to 500 persons. The auditorium might be used for community activities, as well; whether it is included will depend on the components of the Arena to be built uptown by the Harvest Foundation.

In addition to the funds necessary for the facility itself, another \$2 million will need to be obtained to develop and start up the programs in Materials Science and Engineering, Environmental Science, and Entrepreneurship. Potential funders are being identified for these programs, as well.

New College Institute: A Summary of Its First Three Years
(July, 2006 – June, 2009)

History

- Established by the 2006 General Assembly, with the final legislation approved April 19; received notice of first operating budget on June 28.
- Became Virginia's newest educational institution and state agency on July 1, 2006.
- Began classes September 22, 2006, a year earlier than projected.

Purpose

- Provide residents of Martinsville – Henry County and all of Southern Virginia an opportunity to complete bachelor's degrees (last two years) or to enroll in master's degree programs;
- Increase the college-going rate in Martinsville – Henry County (educational outreach);
- Help to transform Martinsville – Henry County, and all of Southern Virginia, economically as well as educationally.

Special Features

- Provide access to bachelor's degree-completion and master's programs (NCI is a special-purpose institution);
- Faculty-in-Residence;
- Outreach Educators (two staff to conduct educational outreach in the community);
- Some accelerated programs (cohorts).

NCI's Degree Programs Are Intended To . . .

- Meet the particular needs of Martinsville – Henry County, including those of the school systems;
- Increase the number of graduates of high-demand programs in order to benefit the entire Commonwealth;
- Draw upon and reflect the special resources of the area (e.g., motorsports, the Virginia Museum of Natural History, etc.).

In NCI's First Year (2006 – 07). . .

- A Pilot Program was offered consisting of four degree programs plus courses toward two others;
- 118 students (unduplicated headcount) enrolled in NCI;

- The ground-floor of a vacant Uptown Martinsville building was renovated to house three classrooms (equipped with the latest technology) and a computer lab;
- NCI's Outreach Educators made over 3,000 contacts (in a six month period) in the area to encourage students and their families to value education at all levels and to put themselves in a position to attend college;
- NCI funded a Summer Internship program for college students, as well as two summer camps (forensic science and entrepreneurship) for elementary – secondary students;
- NCI had one Faculty-in-Residence (from Longwood University).

In NCI's Second Year (2007 – 08). . .

- Eleven degree programs were offered, eight undergraduate and three graduate;
- 250 students (unduplicated headcount) enrolled during the year;
- NCI began a Teachers' Academy to offer critical endorsement programs (Earth Science in 2007 - 08) and also teacher education recertification classes;
- The first and third floors of the Classroom Building were renovated to house the additional programs that were offered;
- NCI's Outreach Educators made at least 5,000 contacts, and the internship program and summer camps were again offered along with a number of special Outreach activities (e.g., a Reading program in the schools and a Lecture Series);
- NCI had six Faculty-in-Residence/Program Directors.
- Staff and faculty developed a Transfer Guide for each undergraduate program offered at NCI. A Guide lists the courses that a student should take in the first two years of higher education in order to transfer seamlessly into a bachelor's-degree completion program.
- Using available Harvest Foundation funds, the Foundation provided first-time undergraduate grants to 94 students in the amount of \$4,000 for the entire academic year or \$2,000 for one semester.
- New College Foundation (a separate 501(c)3 organization) began receiving private gifts and grants in support of NCI and organized a campaign to establish an endowment.

In NCI's Third Year (2008 – 09)...

- Fourteen degree programs (10 undergraduate and four graduate) are being offered, including two programs that begin in Spring Semester (see list);
- Over 300 students (unduplicated headcount) are expected to enroll during the year;
- NCI Teachers' Academy added an endorsement in English as a Second Language (ESL) and a certificate in Autism Studies;
- By using the remainder of unexpended Harvest funds (from 2006 – 07), first-time undergraduate grants of \$2,000 were available for new students beginning Fall and Spring semesters;

- Due to Virginia's revenue shortfall, NCI's state funding decreased by \$100,000 to \$1,384,809 for the fiscal year;
- NCI will conclude 2008 – 09 with 10 faculty-in-residence/program directors, along with nine full-time and four part-time staff;
- Because of a space shortage in the Classroom Building, NCI expanded to include the fourth floor of the Jefferson Plaza building;
- NCI began limited videoconferencing programs to other sites (Social Work to the Southern Virginia Higher Education Center in South Boston and Information Technology to the Roanoke Higher Education Center, Radford University, the Institute for Advanced Learning and Research in Danville, Southwest Virginia Community College in Richlands, and the Southwest Virginia Technology Development Center in Lebanon);
- New College Foundation began its four-year fundraising campaign to establish an endowment, primarily to provide scholarships to students attending NCI;
- NCI's Outreach Educators are making at least 5,000 contacts with students and parents about the value of education, conducting an extensive program of student aid counseling and academic advising, planning 2009 summer internship and camp programs, and coordinating a very popular non-credit Lecture Series.
- At the conclusion of the 2008 – 09 academic year, NCI expects to have had over 90 students complete bachelor's or master's degrees or teacher education endorsements in its first three years of operation.



30 Franklin Street Martinsville, VA 24112
2008-09 Programs

Bachelor's Degree Programs

Program	Partner Institution	Contact
Criminal Justice	<i>Virginia Commonwealth University</i>	Jeff Fox (276) 403-5622 jfox@newcollegeinstitute.org
Early Childhood Education	<i>Norfolk State University</i>	Arletha McSwain, Ph.D. (757) 823-2700 amcswain@nsu.edu
Homeland Security & Emergency Preparedness	<i>Virginia Commonwealth University</i>	Jeff Fox (276) 403-5622 jfox@newcollegeinstitute.org
Liberal Studies with Elementary Education Licensure	<i>Longwood University</i>	Gary Nelson, Ph.D. (276) 403-5615 gnelson@newcollegeinstitute.org
Business Administration	<i>Averett University</i>	Katherine Pappas-Smith (434) 791-5844 katherine.pappas-smith@averett.edu
Motorsports Engineering Technology	<i>Old Dominion University</i>	Fred Lopez, Ph.D. (276) 656-5477 flopez@newcollegeinstitute.org
R.N. to B.S.N. in Nursing	<i>Radford University</i>	Johnathan Phillips, RN (276) 403-5616 jphillips@newcollegeinstitute.org
Social Work	<i>Norfolk State University</i>	Janie Brazier, MSW (276) 403-5639 jbrazier@newcollegeinstitute.org
Individualized Studies (Adult Degree Program)	<i>James Madison University</i>	Carol Fleming (540) 568-8987 fleminga@jmu.edu
Information Technology	<i>Radford University</i>	David Daugherty (540) 641-3748 dpdaugher@radford.edu

Master's Degree Programs

Business Administration	<i>Averett University</i>	Katherine Pappas-Smith (434) 791-5844 katherine.pappas-smith@averett.edu
Counseling	<i>Old Dominion University</i>	Ted Remley, Ph.D. (757) 683-6695 tremley@odu.edu
Education (Curriculum and Instruction)	<i>Averett University</i>	Katherine Pappas-Smith (434) 791-5844 katherine.pappas-smith@averett.edu
Education (Administration and Supervision)	<i>University of Virginia</i>	Linda Linnartz (540) 767-6202 linnartz@virginia.edu

Teacher Endorsement/Certificate Programs

Earth Science	<i>Radford University and Virginia Museum of Natural History</i>	Ellen Taylor (540) 831-5845 eltaylor@radford.edu
English as a Second Language (ESL)	<i>University of Virginia</i>	Linda Linnartz (540) 767-6202 linnartz@virginia.edu
Certificate in Autism Studies	<i>Radford University</i>	Ellen Taylor (540) 831-5845 eltaylor@radford.edu