

# Norfolk State University Bachelor of Early Childhood Education

## Application Procedures

Apply online: [www.nsu.edu](http://www.nsu.edu)

### Application Procedures

1. A non-refundable \$25.00 application processing fee is required. The fee must be submitted along with the online application. The deadline to apply for and to be considered for financial aid is May 31. Applicants, however, may apply through July for the fall semester.
2. Complete the Undergraduate Application.
3. Ask your guidance/college counselor to forward an official high school transcript to the Admissions Office. GED recipients please submit a copy of the GED certificate and scores.
4. Letters of recommendation are to be submitted from a teacher and guidance counselor. Applicants who have been out of high school or college five or more years should submit one letter of recommendation from an employer, supervisor or community representative.
5. Freshmen applicants are required to submit official test scores from either the Scholastic Aptitude Test (SAT) or American College Test (ACT). When registering for the test, request that scores be sent to Norfolk State University. Applicants who have reached the age of 21 at the time of enrollment are exempt from the SAT/ACT.
6. Transfer students must have an official academic transcript sent from all previously attended institutions. If you have completed fewer than fifteen (15) semester hours and under 21 years of age, you must also submit SAT or ACT scores and a final high school transcript.
7. Applicants will receive a formal decision from the University within 3-4 weeks after all credentials have been reviewed.

For more information, visit us on the worldwide web at [www.nsu.edu](http://www.nsu.edu). For specific questions, please call the Office of Admissions at 757-823-8396 or send correspondence to:

Office of Admissions  
Norfolk State University  
700 Park Avenue  
Norfolk, Virginia 23504-8026

### General Procedures

#### Application Deadlines

Fall Semester	May 31
Spring Semester	October 1
International applicants	April 1 (Fall)    October 1 (Spring)
Nursing applicants	December 1 prior to fall semester of desired entry

#### Application Fee

A \$25 non-refundable fee in the form of an electronic check or fee waiver is required of all applicants. This fee must accompany the application upon submission online.

### **Transfer Applicants**

Transfer applicants must be in good standing at the last institution attended and must present a minimum cumulative grade point average of 2.0. Candidates with fewer than 15 semester hours must also submit their high school transcript and SAT/ACT scores (if under the age of 21).

### **Applicants with Disabilities**

Applicants wishing special consideration in light of a diagnosed learning disability, should contact the Associate Director of Admissions at the time of application. Each case will be reviewed by the Associate Director and the Coordinator of Support Services for Students with Disabilities. In addition, all NSU students with physical or learning disabilities are encouraged to contact the Coordinator for information and assistance.

### **Transcripts**

ALL OFFICIAL TRANSCRIPTS MUST BE SENT TO THE OFFICE OF ADMISSIONS.

FRESHMAN APPLICANTS are required to submit an up-to-date high school transcript with the Application for Undergraduate Admission.

GED holders must submit their partial high school transcripts and official GED scores.

TRANSFER APPLICANTS must submit official transcripts from every college or university attended.

INTERNATIONAL APPLICANTS must submit official transcripts in the original language as well as translated into English.

### **Test Scores**

FRESHMAN APPLICANTS under the age of 21 must submit SAT 1 or ACT scores.

GED HOLDERS must submit official GED scores, and SAT 1 or ACT scores if under the age of 21.

TRANSFER APPLICANTS under the age of 21 who have earned less than 15 semester hours of college credit must submit SAT 1 or ACT scores.

**At the bottom of the application you will be asked “How did you hear about NSU?” type in New College Institute**

This will flag your application as an NCI student in their admissions department.