

**New College Institute
Academic Affairs Committee Meeting Minutes
January 2, 2008**

ATTENDANCE:

Senator Roscoe Reynolds, Mr. Joe Roach, Mr. Rob Spilman, and Dr. Eugene Trani

Also present were: **Dr. Barry M. Dorsey**, NCI Executive Director; **Mr. Charles Guthridge**, Public Affairs Consultant; **Ms. Melanie Ingram**, NCI Administrative Assistant; **Ms. Lee Probst**, NCI Coordinator of Recruitment; and **Mr. Charles Toothman**, NCI Fiscal and Human Resources Administrator.

I. Call to Order and Welcome – Joe Roach, Chairman

Chairman Joe Roach welcomed the members and called the meeting to order.

II. Roll Call and Approval of Minutes – Melanie Ingram, Administrative Assistant

Ms. Ingram called the roll and announced that a quorum was present.

The minutes of the October 19, 2007 meeting were approved as written.

III. Review of Program Costs

Mr. Toothman reviewed the attached chart of Forecasted Program Costs Through Fiscal Year 2010. He and Dr. Dorsey described each program and gave an update on its status.

IV. Discussion of Proposed Future Programs

Dr. Dorsey introduced Lee Probst, NCI's part-time Recruitment Coordinator, to the group.

Dr. Dorsey also reviewed a list of possible programs that may be offered at NCI in the future.

V. Other Business

Dr. Dorsey outlined his timeline for the next few months.

- During the month of January he will spend time with the legislators at the General Assembly and will make a presentation to the money committees to encourage their financial support of NCI in the 2008 – 10 biennium.
- He would like to negotiate the offering of new programs with partner institutions and announce these programs by the end of March. If programs can be announced early, NCI has a better opportunity to recruit more students.

Dr. Dorsey reported that he is working with our faculty-in-residence and our marketing firm to produce a supplement for community college catalogs. The supplement would list required courses for students in their first two years of college in order for them to enter NCI's programs at the junior level. The goal is to facilitate a "seamless transfer" to NCI.

VI. Adjournment

There being no further business, the meeting adjourned at 11:01 a.m.

**New College Institute
Forecasted Program Costs
Through Fiscal Year 2010**

Partner Institution	Program	Fiscal Year 2007-2008			Fiscal Year 2008-2009			Fiscal Year 2009-2010	
		General Funds	Harvest Funds	Tobacco Grant	General Funds	Harvest Funds	Tobacco Grant	General Funds	Harvest Funds
Longwood University	Elementary Education with Middle School Endorsement in Math/Science		\$ 93,500			\$ 93,500			\$ 93,500
Radford University*	RN to BSN	Pre-Paid \$50,000	\$ 50,000			\$ 100,000			\$ 100,000
Old Dominion University (BSIT)*	Industrial Technology		\$ 50,000	\$ 117,520	\$ 2,000	\$ 49,762	\$ 117,000		\$ 173,490
Old Dominion University (BSET)	Motorsports		\$ 20,000	\$ 152,970	\$ 15,000	\$ 50,187	\$ 201,990		\$ 274,857
Virginia Commonwealth University	Homeland Security & Emergency Preparedness			\$ 170,000			\$ 121,500	\$ 121,500	
Norfolk State	Social Work		\$ 100,000			\$ 100,000			\$ 100,000
James Madison University	Adult Degree					\$ 124,517			\$ 121,261
Radford University	Information Technology	Pre-Paid \$35,000				\$ 100,000		\$ 100,000	
	Total Programs	\$ -	\$ 313,500	\$ 440,490	\$ 17,000	\$ 617,966	\$ 440,490	\$ 221,500	\$ 863,108

*Prepaid 50,000 for salary of a FT Nursing Coordinator. The payment shown will be offset by tuition