

**New College Institute
Academic Affairs Committee
January 7, 2010
Room 303, King Building**

The Academic Affairs Committee of New College Institute met on Thursday, January 7, 2010 in Room 303 of the King Building.

Attendance:

Mr. Mark Heath and **Delegate Danny Marshall**. **Dr. Eugene Trani** participated electronically.

Also present were **Dr. Barry M. Dorsey**, NCI Executive Director; **Mr. Charles Guthridge**, Public Affairs Consultant; **Mr. Morgan Guthridge**, Public Affairs Consultant; **Mr. Charles Toothman**, NCI Fiscal and Human Resources Administrator; and **Ms. Melanie Ingram**, NCI Administrative Assistant. **Ms. Greer Saunders**, Assistant Attorney General, participated electronically.

Call to Order and Welcome

Chairman Mark Heath called the meeting to order and welcomed those present.

Roll Call and Approval of Minutes

Ms. Ingram called the roll and announced that a quorum was not present.

The minutes of the October 8, 2009 meeting could not be approved due to the absence of a quorum. These minutes will be presented for approval at the committee's next meeting.

Report on the Establishment of the Academic Advisory Committees

Dr. Dorsey reported that approximately 36 local individuals have been asked to serve on NCI's four academic advisory committees. The committees represent NCI's four academic emphases: Teacher Education, Nursing and Allied Health, programs that collectively promote Economic Development in the region, and niche or special programs. The committees will meet twice each year. They will help to ensure that the programs offered by NCI meet the needs of the local residents. A draft of the duties of advisory committee members was reviewed.

Meetings of the committees will be held over the next six weeks. Board members will be notified of the meeting dates and invited to attend.

Delegate Marshall suggested that Governor McDonnell and/or Lieutenant Governor Bolling be invited to attend the Economic Development advisory committee meetings.

Chairman Heath requested that information gathered at the four advisory committees meetings be shared with the Academic Affairs Committee. The Academic Affairs Committee may then need to meet more frequently to discuss the feedback from the advisory committees.

Report on Current and Future Degree Programs

The Committee reviewed the academic programs offered in 2009 – 10 and learned about the new Duke University Nonprofit Management Intensive Track Certificate Program to be offered in Spring Semester (to be formally announced in the full Board meeting later in the day). Dr. Dorsey announced that two new degree programs will be offered in 2009 – 10. They are a B.S. in Accounting from VCU and a M.Ed. in Special Education from UVA.

The committee will review programs in more detail at its April, 2010 meeting.

Other Business

There was no other business discussed.

Adjournment

The meeting adjourned at 11:30 a.m.